



## **EDEXCEL AS/A2 REGISTRATION MAY/JUNE 2024**

- \* There will be two registration windows:
- \* **February 6<sup>th</sup> to February 20<sup>th</sup>** (excluding weekends). This window is for EDEXCEL IGCSE **AS/A2** students **who did not appear** for the **January 2024** exams.
- \* **March 7<sup>th</sup> to March 14<sup>th</sup>** for those who appeared for the January 2024 exams.
- \* View the sample Application form before filling out your application. **You must be enrolled for this academic year** to apply through the school. Candidates are not allowed to register for subjects the school does not offer without permission.
- \* You must enter the unique **candidate identifier (UCI)** if you have already taken Edexcel exams. Follow the below steps.
  - Step 1:** Submit the Google Application form.
  - Step 2:** Visit Mr. Abdul Aziz at gate 09 to review your application form. (Hard copy)
  - Step 3:** Pay the cashier with a credit or debit card.
  - Step 4:** Submit all **the documents** (a printed copy of the application form, a copy of the passport, and the payment receipt to Mr. Abdul Aziz at gate 09. Or leave it with the cashier)
  - Step 4:** You will receive your statement of entry via email within 2 to 3 weeks.
- You must check everything on SOE very carefully. Check that all personal details (name, spelling, date of birth, etc.) are accurate, as these will appear on certificates. Check that they have been entered for the correct exams. You should promptly contact the Exams Officer if you think something is wrong.**
- \* Your name should be entered according to the passport in **CAPITAL letters**.
- \* Enter a valid mobile number and an email address for future correspondence.
- \* Examination fees are **non-refundable**. Please refer to the subject and fee list.
- \* Enter the subjects alphabetically (e.g., Arabic, Biology, Chemistry, Mathematics, and Physics). Review the information you entered for accuracy.
- \* You can pay the cashier by credit or debit card from **06<sup>th</sup> February** onwards. Late applications will be subjected to a penalty fee. **No online transfer is permitted.**
- \* Any incomplete forms or forms without all the required documents will not be accepted.
- \* If you have any queries, don't hesitate to contact the exam officer, and you will be responded to within 24 -48 hours during working days except weekends and holidays.
- \* Please be advised that **no call to a personal mobile number will be entertained**.
- \* All communication should be via email ([a.haniffa@ais.sch.sa](mailto:a.haniffa@ais.sch.sa) or girls: [k.abduldayem@ais.sch.sa](mailto:k.abduldayem@ais.sch.sa))  
[Exam officer-Al-Rowad International School -Riyadh](#)