



## EDEXCEL IGCSE/AS/A2 REGISTRATION -FOR JANUARY 2022

- ✓ Registration for Edexcel January 2022 will be open from 05<sup>th</sup> October till 12<sup>th</sup> October.
  - ✓ Please note that you must be enrolled in the school for this academic year to apply through the school. Please be aware that AIS will not opt for **TEACHER ASSESSED GRADES** for this session, in case if the exams are canceled
  - ✓ Candidates are **not allowed to register for the subjects**, which are not offered by the school without permission.
  - ✓ Please also be aware that the responsibility of the school is to register one qualification only one time. **Anyone in grade 11 or 12 would like to retake any subjects for IGCSE, he/she should get permission and fill in a commitment form**
  - ✓ Step 1: Send the duly completed application form to a.haniffa@ais.sch.sa. This should be sent before visiting the school
  - ✓ Step 2: Visit gate 09 between 6.45 am and 1.30 pm with a printed copy of the application form to collect the registration summary
  - ✓ Step3: Make the payment to the cashier with a credit or debit card
  - ✓ Step 4: Submit the Application form along with receipt of payment, declaration form, and passport copy to gate 09
1. Form to be filled in English only. Print fields in BLOCK LETTERS.
  2. Your name should be entered according to the passport in CAPITAL letters.
  3. Enter a valid mobile number and an email address for future correspondence.
  4. Examination fees are **non-refundable**. Please refer to the subject and fee list and the registration guide. Review the information you entered for accuracy.
  5. Please note that **the payment will only be accepted after the registration has been completed**. Payment must be made to the cashier by credit or debit card from 06<sup>th</sup> October 2021 onwards. The deadline for receiving the payments is on 12<sup>th</sup> October 2021. Any late applications received after the 12<sup>th</sup> of October onwards will be subjected to a Penalty Fee.
  6. Any incomplete forms or applications without all the documents will not be accepted
  7. Please be informed that no online registration will be accepted without prior approval from the school.
  8. Please note that no call to a private mobile number will be entertained. Should you have any queries feel free to contact me by email (a.haniffa@ais.sch.sa ) and will be responded at the earliest possible time.

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