CAMBRIDGE IGCSE/AS/A2 REGISTRATION -FOR OCT/NOV 2021

- ✓ Registration for CAIE October/November 2021 will begin from 25th July till 5th August.
- Please note that you must be enrolled in the school for this academic year in order to apply through the school.
- Please be aware that AIS will not opt for <u>TEACHER</u> <u>ASSESSED GRADES</u> for this session, in case if the exams are canceled
- ✓ Those who withdrew from previous session (May/June 2021) are required to re-register for the new session.
- ✓ View the sample Application form before filling in your form.
- ✓ Candidates are not allowed to register for the subjects, which are not offered by the school without permission.
- ✓ Pease also be aware that responsibility of the school is to register one qualification only one time.
 Anyone in grade 11 or 12 would like to retake any subjects for IGCSE, he/she should get permission and fill in a commitment form
- ✓ Step 1: Send the dully completed application form to a.haniffa@ais.sch.sa. This should be sent before visiting the school
- ✓ Step 2 : Visit gate 09 between 9.30 am and 1.30 pm with a printed copy of the application form to collect the registration summary
- ✓ Step3: Make the payment to the cashier with credit or debit card
- ✓ Step 4 : Submit the Application form along with receipt of payment, declaration form and passport copy to gate 09
- 1. Form to be filled in English only. Print fields in BLOCK LETTERS.
- 2. Your name should be entered according to the passport in CAPITAL letters.
- 3. Enter a valid mobile number and an email address for future correspondence.
- 4. Examination fees are <u>non-refundable</u>. Please refer to the subject and fee list and the registration guide. Review the information you entered for accuracy.
- 5. Please note that the payment will only be accepted after the registration has been completed. Payment must be made to the cashier by credit or debit card from 25th July 2021 onwards. The deadline for receiving the payments is on 5st July 2021. Late applications will be subjected to Penalty Fee.
- 6. Any incomplete forms or applications without all the documents will not be accepted
- 7. Please be informed that no online registration will be accepted without prior approval from the school.
- 8. Please note that no call to private mobile number will be entertained.

 Should you have any queries feel free to contact by email (<u>a.haniffa@ais.sch.sa</u>)and will be responded at earliest possible time

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