

Dear Candidate,

## INSTRUCTIONS TO PEARSON EDEXCEL CANDIDATES FOR Jan 2021 EXAMINATION

This notice has been written to help you. Read it carefully and do what you are asked. If there is anything you do not understand, especially which calculator you may use, ask your **teacher**.

**Note: You must bring SOE ALONG WITH ORIGINAL PASSPORT to ALL examinations.** Candidates who are not in possession of these will not be admitted to the Examination Hall. This should be placed on your desk for inspection during the examination.

**If you are under 18 aged candidate please print your SOEs on yellow colour page and above 18 on white papers. Yellow statement of entries should not be changed or photocopied by any of the students as these are important to identify and escort under 18 aged candidates.**

### 1. EXAMINATION SESSION TIMINGS: -

QUALIFICATIONS	MORNING SESSION-AM	AFTERNOON SESSION-PM
IAL	09:00 AM	12:00 PM
IGCSE	12:00 PM	04:30 PM

### 2. EXAMINATION VENUES

**Girls:** Dome In'tl School, Riyadh (Girls)

**Boys:** Dome In'tl School, Riyadh (Boys)

Alqenai Street, Al Maseef

<https://goo.gl/maps/b4vPG4zehhs>

### 3. TIMETABLE CLASHES

Clashing 2 or more subjects at the same time is manageable. Please check the notice board daily or speak to the supervisor for instructions.

### 4. REGULATIONS

*Make Sure You Know the Rules*

- You must follow all instructions given by the British Council.
- You must check your hall and seat number before each examination.
- You must be on time for all examinations. You are expected to be present **ONE hour** before the scheduled starting time of your examination. **The doors will be closed 30 minutes before start of your examination.**
- You may take into the examination room only the materials and equipment which are allowed. You **must not** take into the examination room: calculator cases or instruction leaflets, bags, pencil cases, personal TVs/stereos, pagers, **mobile phones**, palm-top computers, or any other material or equipment. **Anyone found in possession of any unauthorised material, even if you do not intend to use it, will automatically disqualify you from the subject being taken and has to be reported to the Exams Board.**

**Please note:** The British Council is not responsible for handbags and valuables, which are left outside the Examination Hall. **Please make it a point not to bring such things with you.**

- You must not take part in any **unfair practice** either when preparing Coursework, or when taking the examination.
- Correcting fluid/correcting pens must not be used.
- You must not talk, communicate in any way with, seek assistance from or give assistance to, or disturb other candidates once the examination has started.
- Smoking is completely and strictly prohibited in any part of Exam venue facility.

## 5. INFORMATION

### *Make Sure You*

- Know the dates and times of your examinations.
- Arrive at least ONE HOUR before the start of each examination.
- If you arrive late for an examination, report to the Invigilator running the examination. If you arrive after the **Key Time**, you will **not** be allowed to take the exams.
- If you miss an examination without acceptable reason (with evidence), you will not normally be given a grade in the subject.

## 6. BRING WHAT YOU NEED

- Leave anything that you do not need or which is not allowed outside the examination room
- Take into the examination room the pens, pencils, rubbers and any instruments that you need for the examination.
- You may not borrow anything from another candidate during the examination.

Note: You must write in blue or black ink except for multiple choice papers that must be completed by pencil (B or HB). Coloured pencils or inks may be used only for diagrams, maps, charts etc. Highlighter pens or glue must not be used unless specifically permitted by syllabus.

## 7. CALCULATORS, DICTIONARIES AND SPELL-CHECKERS

- You may use a calculator, unless you are told that you may not do so.
- If you use a calculator
  - make sure the battery and its function
  - clear anything stored and do not bring into the examination room any operating instructions or prepared programs
- You must not use a dictionary or computer spell-checker, unless you are told that you may do so.

## 8. EXAMINATION INSTRUCTIONS

- Listen to the Invigilator and do what you are asked to do.
- Tell the Invigilator at once,
  - if you think you have not been given the right question paper or all the materials listed on the front of the paper,
  - if the question paper is incomplete or badly printed.
- Read carefully the instructions printed on the question paper and/or on the answer book/answer paper. Do what they ask you to do.
- Fill in the details required on the front of your question paper and/or answer book/answer paper before the start of the examination.
- Do your rough work on the proper examination stationery. Cross it through and leave it on your desk when you leave.

## 9. ADVICE AND ASSISTANCE

- If on the day of the examination you feel that your work may be affected by ill health or any other reason, tell the Invigilator.
- If during the examination you have a problem and are in doubt about what you should do, you feel ill or you need more answer paper, raise your hand to attract attention. The Invigilator will come to you and answer your question.
- You may not ask for, and will not be given, any explanation of the questions.

## 10. LEAVING THE EXAMINATION ROOM

- No candidate will be allowed to leave before the end of the examination session
- If you have used more than one answer book and/or loose sheets of answer paper, you must place them in the correct order. Fasten them together before you leave.
- You must not leave the examination room until the Invigilator tells you to do so.
- When you leave the examination room you must leave behind the question paper, your answer book/answer paper, rough work, and any other (used or unused) materials provided for the examination.

## **WARNING**

If you cheat, try to use any unfair practice, or break the rules in any way, you may be disqualified from all your subjects.

## **Results:**

Provisional examination results will be available online on the following dates.

- **IAL / IGCSE: 4<sup>th</sup> March 2021**

Hard copies of Statement of Results will be available by two weeks after the result release date and original certificates by end of April 2021 for collection.

**Please make sure you collect your certificates within 12 months of issue of original date.** After this period the certificate will be returned to Pearson Edexcel.

On behalf of The British Council we wish you every success in your forthcoming examinations.