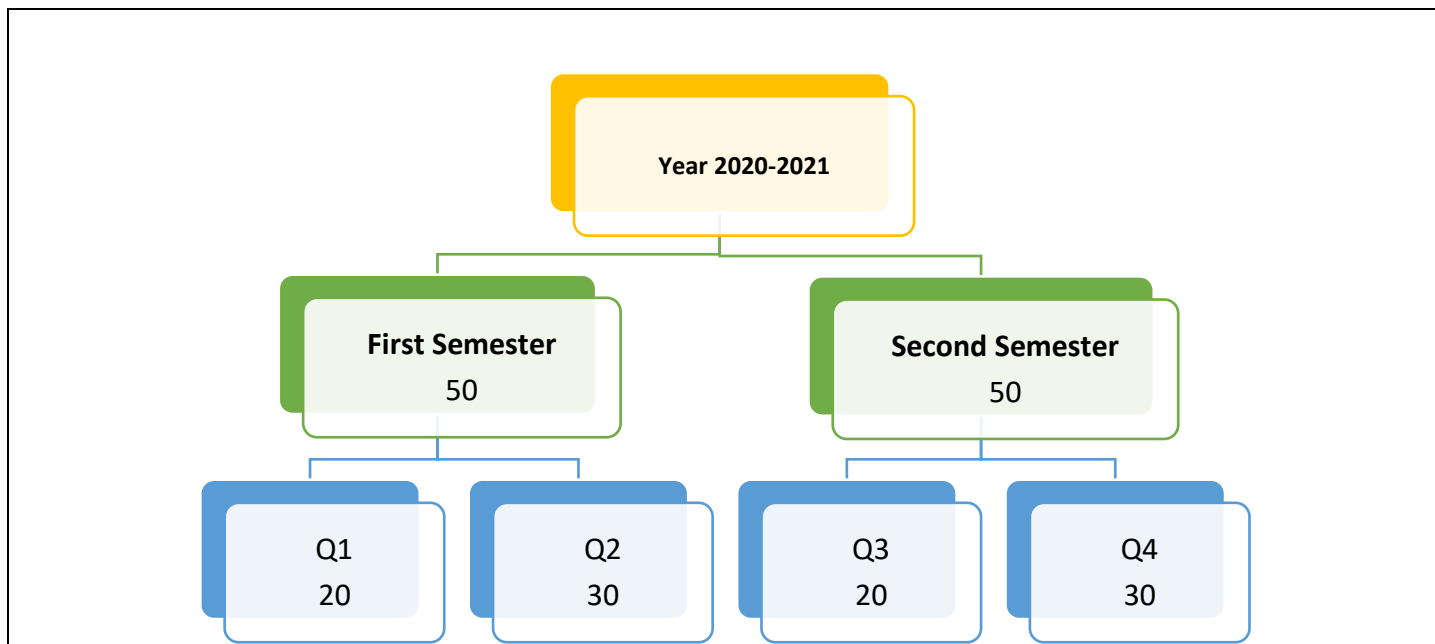


## AIS Online Subject and Grade Levels Assessment Breakdown (2020-2021)



Semester Breakdown	Quarters	Assessment Classified	Weighting (%)
First Semester (FS1)	Quarter 1	<i>Continuous Assessment (including CW, HW, Quizzes &amp; PBA if required)</i>	20
	Quarter 2	<i>First Semester Exam (plus CW, HW and Quizzes)</i>	30
	<b>Sub-Total Semester 1</b>		<b>50</b>
Second Semester (SS2)	Quarter 3	<i>Continuous Assessment (including CW, HW, Quizzes, PBA if required)</i>	20
	Quarter 4	<i>Second Semester Exam (plus CW, HW and Quizzes)</i>	30
	<b>Sub-Total Semester 2</b>		<b>50</b>
<b>Yearly Total</b>			<b>100</b>

## AIS Online Subject and Grade Levels Assessment Breakdown (2020-2021)

### Grades 1-3 (Continuous Assessment and Exam Breakdown) - Q1 and Q3

Quizzes	C.W	H.W	(CA/Exam)
6.00	6.00	3.00	10.00

Components of the Continuous Assessment (Quarter 1 and 3)	
Assessments	
Quiz Mark	<i>Best mark out of the 2 quizzes</i>
Exam/CA Mark	<i>Average of the 2 quizzes</i>
CW/HW Mark	<i>See Guidelines Below</i>

### Grades 1-3 (Continuous Assessment and Exam Breakdown) - Q2, and Q4

Components of the Continuous Assessment (Quarter 2 & 4)	
Assessments	
Quiz Mark	<i>Best mark out of the 2 quizzes</i>
Exam/CA Mark	<i>End of Semester Exam</i>
CW/HW Mark	<i>See Guidelines Below</i>

### Grades 4-12 (Continuous Assessment and Exam Breakdown) Q1 and Q3

Quizzes	C.W	H.W	Exam (PBA/CA)
6.00	5.00	3.00	6.00

Components of the Continuous Assessment (Quarter 1)	
Assessments	PBA/CA Subjects
Quiz Mark	<i>Best mark out of the 2 quizzes</i>
Exam/CA Mark	<i>Project Based Assessment (PBA 1)</i>
CW/HW Mark	<i>See Guidelines Below</i>

Components of the Continuous Assessment (Quarter 3)	
Assessments	PBA/CA Subjects
Quiz Mark	<i>Best mark out of the 2 quizzes</i>
Exam/CA Mark	<i>Project Based Assessment (PBA 2)</i>
CW/HW Mark	<i>See Guidelines Below</i>

### ★ Grades 4-12 (Continuous Assessment and Exam Breakdown) Q2 and Q4

Quizzes	C.W	H.W	Exam
6.0	5.00	3.00	16.00

Components of the Continuous Assessment (Quarter 2 & 4)	
Assessments	PBA/CA Subjects
Quiz Mark	<i>Best mark out of the 2 quizzes</i>
Exam Mark	<i>End of Semester Exam</i>
CW/HW Mark	<i>See Guidelines Below</i>

## ***AIS Online Subject and Grade Levels Assessment Breakdown (2020-2021)***

### ★ **NOTES:**

#### ❖ **(Project Based Assessment 1 - Q1)** = (i.e., presentation, reports, essay writing, web based etc.)

✓ Failure to submit the PBA on time without any valid or legitimate reason(s), the student work will be marked out of 75%.

- **Assigning Date:** (21st September 2020)
- **Deadline Submission Date:** (15th October 2020)

#### ❖ **(Project Based Assessment 2 - Q3)** = (i.e., presentation, reports, essay writing, web based etc.)

✓ Failure to submit the PBA on time without any valid or legitimate reason(s), the student work will be marked out of 75%.

- **Assigning Date:** (8th February 2020)
- **Deadline submission Date:** (8th March 2020)

#### ❖ **Online Evaluative Quizzes (Summative)**

✓ A minimum of 2 quizzes should be given per quarter for each subject.

✓ **Best mark out of the 2 quizzes** will be given the Quiz Mark for the Quarter

✓ To qualify for the **best mark out of the 2 quizzes**, a student must complete both quizzes and achieve a **passing mark of 50% or above on each quiz.**

✓ Quizzes should be of a **short duration (i.e., 25 - 30 minutes)** and not take up an entire period.

✓ Quizzes must be administered through Schoology LMS only.

✓ Students should be given **at least 2 attempts if they face any technical problems.**

#### ❖ **Online Non-Evaluative Quizzes (Formative – Checkpoint Quizzes)**

✓ A minimum of **4 quizzes** should be given per quarter for each subject (Arabic, English, Math and Sciences)

✓ A minimum of **2 quizzes** should be given per quarter for each subject (Other Subjects). A variety of formative assessment should be used (i.e., MCQs, T/F, MTC, Sh. Ans. Essay Ques., Ordering, FITB, etc.).

✓ Quizzes must be recorded to monitor each student's academic performance, growth and achievement throughout the year. Teachers can use the results to adjust classroom instructional strategies and lesson plans.

#### ❖ **Homework**

✓ 1 homework per week should be given.

✓ Homework should not be marked as pass or fail. Teachers must provide effective feedback to reinforce teaching and learning.

✓ Teachers should use the **Homework Rubric Grading Guide** to mark students' work.

#### ❖ **Classwork**

✓ Recorded daily by the subject teacher and includes books/materials brought to class, participation etc.

✓ Classwork should not be marked as pass or fail. Teachers must provide effective feedback to reinforce teaching and learning.

#### ❖ **Projects/Activities/Lab**

✓ Class time must be allocated for students to work on their projects and students' progress should be recorded on a weekly or bi-weekly basis.

✓ Students can only be given individual projects to take home or group/pair work during class time and the work can be considered as homework/classwork.

✓ Project grade can be divided into different tasks/activities and totaled up for each quarter before the final mark can be given in Q3.

## AIS Online Subject and Grade Levels Assessment Breakdown (2020-2021)

### ❖ Final Exams

- ✓ Written for a minimum of 1 hour to 2-hour period (depends on the subject/grade). If more time is needed, a written request must be sent to the School Academic Director.
- ✓ Written at the end of each semester.
- ✓ The Total Average mark must be of 16 for all subjects - (i.e.  $30/40 * 16 = 12/16$ )
- ✓ Should include different types of exam questions (i.e., MCQs, T/F, MTC, Sh. Ans. Essay Ques., Ordering, FITB, etc.). In addition, please refer to **Bloom's Taxonomy** for high order and critical thinking questions.
- ✓ The content of the exams must match the List of Material Covered and Syllabus Outlines
- ✓ A good way to decide if your exam is appropriate in length is to take the exam yourself. You should be able to complete the exam in  $\frac{1}{4}$  (lower grades) and  $\frac{1}{5}$  (upper grades) of the time allotment.

#### A. Distribution of Marks

Assessments	Allocated Marks	Responsibility
1. Classwork	5.0	<i>Teachers <b>MUST</b> record the marks on a regular basis.</i>
2. Homework	3.0	
3. Quizzes	6.0	
4. PBA/CA (Q1 & Q3)	6.0	
5. Exam (Q2 & Q4)	16.0	

#### B. Procedures for deducting marks from students

Students' Infractions	Deduction of mark	Responsibility
1. Incomplete classwork	0.25	<i>Teachers <b>MUST</b> record the marks on a regular basis.</i>
2. Incomplete homework	0.25	

- C. Classwork/homework marks will not be deducted if the student provides a valid reason for being absent.
- D. If a student fails to submit a classwork/homework within the given timeframe, parent(s) must be contacted at least 3 times before deducting any marks from the students.
- E. If a child fails any subject area (i.e., a quiz, project or any other forms of CA), the parent(s) should be notified prior to receiving a report card.
- F. If a student has an unexcused absence and does not provide a valid document(s) to make up the missing quarter's CA, Quizzes and Final Examinations within the given timeframe, the overall mark will be recorded as 0% (zero).