

Instruction for submitting the CIE Application for MAJ/JUNE '18

Candidates must read the detailed Instructions before applying.

You can apply through **online directly (see the step by step guide)** or by **filling the application form.**

Edexcel first language Arabic and Classical Arabic will be registered separately and will be notified later.

View the sample Application form before filling in your form.

1. Please note that **you must be enrolled in the school for the 2nd semester of this academic year** in order to apply through the school. Candidates are not allowed to register for the **subjects, which are not offered by the school without permission.**
2. Form to be filled in English only. Print fields in **BLOCK LETTERS.**
3. Centre number for boys SA169 and for girls SX169
4. Your name should be entered according to the passport in **CAPITAL** letters.
FIRST NAME: ALL THE NAMES EXCEPT LAST NAME
LAST NAME : ONLY LAST NAME
EXAMPLE FIRST NAME : AHMED MOHAMED RAED SAEED
LAST NAME : HAMDAN
5. Review the information you entered for accuracy
6. If you have already taken IGCSE exam in the past, please mention the **Previous Centre number and Candidate Number:**
7. Enter a valid mobile number and an email address for future correspondence.
8. **Examination fees are non-refundable. There is no admin fee or oral examination fee. Please refer to the subject and fee list**
9. Payment must be **made to the cashier** and a copy of the receipt should be attached with the application form. **Note that online transfer will not be accepted.**
10. Please note that the late applications will be subjected to Penalty Fee. Duly completed forms will be received from **8th to 24th January 2018** between 7.00am to 1.00pm. The deadline for submission will be **24th January 2018.**
11. All the female applications should be submitted to Mrs Fathima Kharfan in the girls' section. No female application form will be received by the Boys section.
12. Any incomplete forms or forms without all the documents will not be accepted.
13. You must submit the below documents along with application form or '**registration summary**'. Copy of Iqama and passport, copy of the receipt of payment and Declaration form.
14. **For any further clarification feel free to contact me by email.**


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المملكة العربية السعودية - ص.ب. ٩٣٣٥٤ الرياض ١١٦٧٣
هاتف: ٢٨١٣٠٠٣ ١١ ٩٦٦ + فاكس: ٤٨١٢٣٠٠ ١١ ٩٦٦ +
بريد إلكتروني: info@arrowad.sch.sa
الغرفة التجارية: ٩٥٥٢٥

